

Southern Health NHS Foundation Trust DOCTORS IN TRAINING INDUCTION PROGRAMME (Foundation Trainees)

Wednesday 6 December 2017

Thornhill Education Room, Tom Rudd Unit, Moorgreen Hospital, SO30 3JB

<http://www.southernhealth.nhs.uk/career/postgraduate-centre/induction/>

TIME	TITLE	SPEAKER
08:15 - 08:45	Registration with Tea / Coffee Medical HR and Smartcard team available	
08:45 – 09:00	Welcome – Trust overview & values	Dr Sarah Constantine , Acting Medical Director
09:00 - 09:30	Introduction to working in Southern Health , including Trust processes, risk and patient safety	Dr Stefan Gleeson , Director of Education
	Guardian of Safe Working Hours	Dr Jim Ormsby , Guardian of Safe Working Hours
09:30 - 10:15	Governance processes	Jake Pursaill , Risk Manager, Quality and Governance Team
10:15 - 10:30	Medical HR and rotas	Ferne Glaister , Medical HR Coordinator & Laura Stark , Junior Doctors Hours Administrator
10:30 - 10:40	Postgraduate centre	Sue Wilkins , Postgraduate Medical Education Coordinator
10:40 - 10:50	Essential Training	Mark Pointer , Managed Learning Environment (MLE) & eLearning Coordinator, Leadership, Education & Development (LEaD)
10:50 – 11:00	Library services	Jo Fabling or Alex Coley , Knowledge Support Librarian
11:00 – 11:45	Medical HR / Post Grad Team / LEaD / Photo ID Badges / Smart Cards / IT Access / Library services: Opportunity to complete any outstanding paperwork, register with LEaD, smartcards, IT help and advice, register with Library <i>If you have evidence of Statutory/Mandatory training from within Health Education Wessex which has at least 3 months validity remaining, please bring evidence as much of this can be 'passported' to Southern Health.</i>	
From 11:30	Travel to localities for local induction as arranged by Locality Tutor and / or Clinical Supervisors	
	Wednesday afternoon: Local and departmental/post inductions as arranged by locality lead educators Thursday and Friday: Local and departmental/post inductions as arranged by locality lead educators / RiO training (Requirement to attend and details of venue and time as advised individually)	