

Signposting staff who require additional learning support

This basic information is provided for trainers to refer to should one of their delegates require additional learning support

LEaD's Learning Differences Charter states that :

Trainers will signpost staff to other sources of information/support when necessary.

Key messages for trainers to give are:

- Help is available. Speak to your manager who will contact the HR advisor who will support you both.
- [Access to Work](#) will come to do an assessment if you request this.
- Access to Work will make recommendations. Southern Health is obliged to make “reasonable adjustments” for you but is not obliged to accept every recommendation in the report.
- Access to Work does not charge for doing the assessment. They will contribute to the cost of the reasonable adjustments in certain circumstances but otherwise these costs must be paid from local Southern Health budgets.
- More information can be found in the [Equality, Diversity and Human Rights Toolkit](#) especially Document 8.

PB 0515