



# Nurse Revalidation Confirmer

## Top Tips

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# About Confirmation



How to contact the NMC:  
[revalidation@nmc-org.uk](mailto:revalidation@nmc-org.uk)

Click image to see NMC  
information

As part of revalidation, nurses and midwives must demonstrate to an appropriate person that they have met the revalidation requirements. This is called confirmation.

Confirmation can take place in the final year of a nurse or midwife's three-year registration period.

The confirmation discussion should take place face to face and in an appropriate setting.

## Eligible to be a Confirmer?

Most confirmers will be the nurse or midwife's line manager and be very familiar with the practice of the nurse or midwife. Other confirmers will have less familiarity with the practice of the nurse or midwife they are confirming. In all cases, you still need to be in a position to confirm that the nurse or midwife has met the requirements. As a minimum, you need to have a discussion with the nurse or midwife about their practice and see evidence that demonstrates that they have met all of the revalidation requirements that you are required to check.

Within Southern Health You must be a NMC registered nurse or midwife, minimum Band 6.

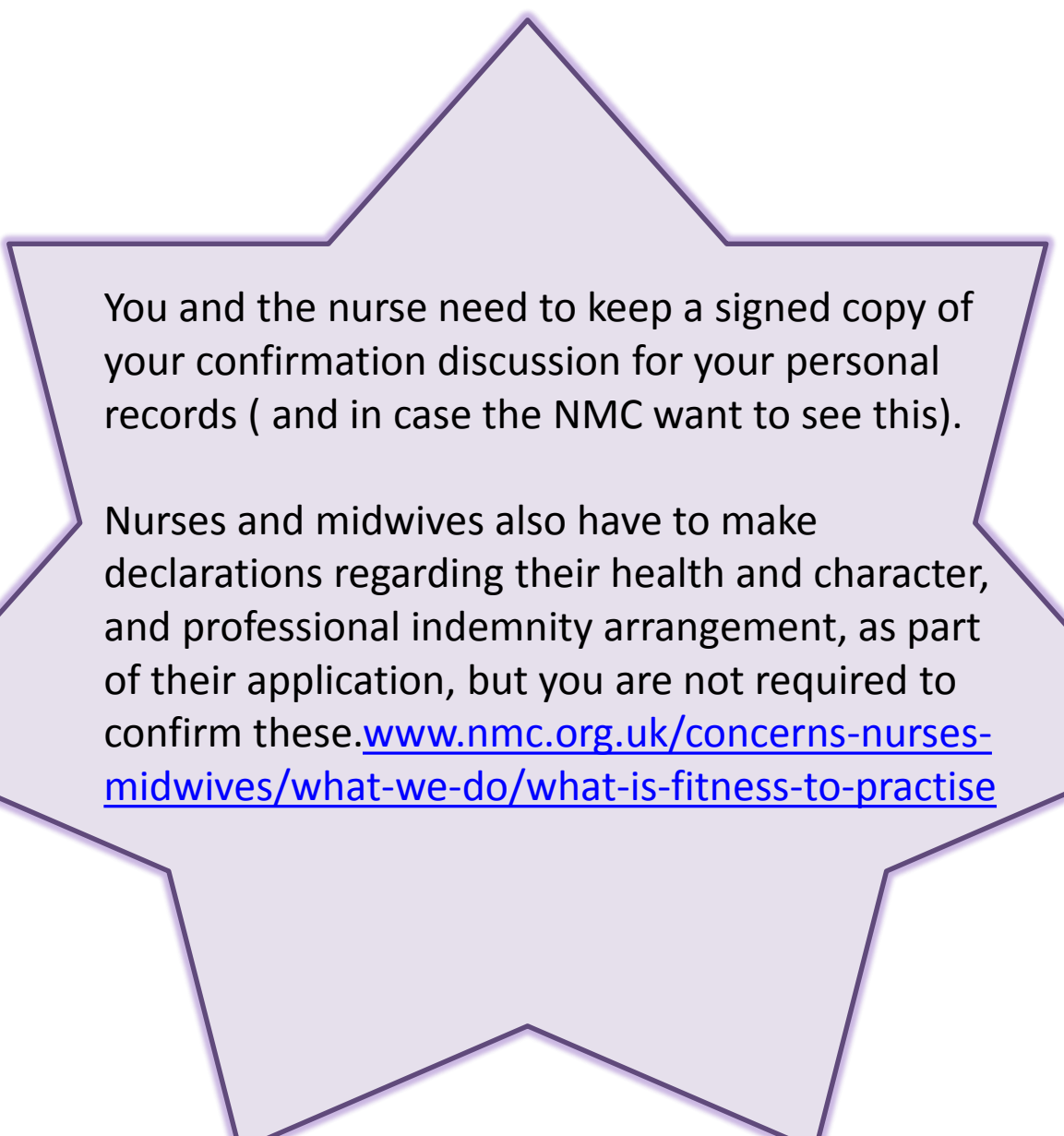
Some nurses and midwives will have more than one employer or undertake more than one role. These nurses and midwives need to obtain one confirmation which covers all of their practice. In these circumstances, nurses and midwives will need to decide which person is most appropriate to provide their confirmation.

## Being a Confirmer

You will need to provide your name, NMC Pin, email, professional address including postcode and contact number.

You are being asked to confirm based on the evidence that you have seen and to act honestly. You will not be held responsible if you inadvertently provide information that proves to be incorrect.

[See requirements on slide 6.](#)



You and the nurse need to keep a signed copy of your confirmation discussion for your personal records ( and in case the NMC want to see this).

Nurses and midwives also have to make declarations regarding their health and character, and professional indemnity arrangement, as part of their application, but you are not required to confirm these. [www.nmc.org.uk/concerns-nurses-midwives/what-we-do/what-is-fitness-to-practise](http://www.nmc.org.uk/concerns-nurses-midwives/what-we-do/what-is-fitness-to-practise)

# Confirmation forms & uploading evidence

The Confirmation forms will be in the email from the nurse/midwife inviting you to be their confirmer. You will need to complete these forms during your Confirmation. You will have the option to upload these documents on to the nurses/midwives portfolio as evidence.

**Please be you are aware that the NMC will contact you requesting for verification using the contact details you provided in the initial application, If you do not respond you may put the nurse/midwives revalidation application at risk.**

CONFIRMATION FORM	
You must use this form to record your confirmation.	
To be completed by the nurse or midwife:	
Name:	
NMC Pin:	
Date of last renewal of registration or joined the register:	
I have received confirmation from (select applicable):	
<input type="checkbox"/>	A line manager who is also an NMC-registered nurse or midwife
<input type="checkbox"/>	A line manager who is not an NMC-registered nurse or midwife
<input type="checkbox"/>	Another NMC-registered nurse or midwife
<input type="checkbox"/>	A regulated healthcare professional
<input type="checkbox"/>	An overseas regulated healthcare professional
<input type="checkbox"/>	Other professional in accordance with the NMC's online confirmation tool
To be completed by the confirmer:	
Name:	
Job title:	
Email address:	
Professional address including postcode:	
Contact number:	
Date of confirmation discussion:	

If you are an NMC-registered nurse or midwife please provide:

NMC Pin:

If you are a regulated healthcare professional please provide:

Profession:

Registration number for regulatory body:

If you are an overseas regulated healthcare professional please provide:

Country:

Profession:

Registration number for regulatory body:

If you are another professional please provide:

Profession:

Registration number for regulatory body (if relevant):

**Confirmation checklist of revalidation requirements**

Practice hours

You have seen written evidence that satisfies you that the nurse or midwife has practised the minimum number of hours required for their registration.

Continuing professional development

You have seen written evidence that satisfies you that the nurse or midwife has undertaken 35 hours of CPD relevant to their practice as a nurse or midwife

You have seen evidence that at least 20 of the 35 hours include participatory learning relevant to their practice as a nurse or midwife.

You have seen accurate records of the CPD undertaken.

Practice-related feedback

You are satisfied that the nurse or midwife has obtained five pieces of practice-related feedback.

Written reflective accounts

You have seen five written reflective accounts on the nurse or midwife's CPD and/or practice-related feedback and/or an event or experience in their practice and how this relates to the Code, recorded on the NMC form.

Reflective discussion

You have seen a completed and signed form showing that the nurse or midwife has discussed their reflective accounts with another NMC-registered nurse or midwife (or you are an NMC-registered nurse or midwife who has discussed these with the nurse or midwife yourself).

I confirm that I have read information for confirmers, and that the above named NMC-registered nurse or midwife has demonstrated to me that they have complied with all of the NMC revalidation requirements listed above over the three years since their registration was last renewed or they joined the register as set out in information for confirmers.

I agree to be contacted by the NMC to provide further information if necessary for verification purposes. I am aware that if I do not respond to a request for verification information I may put the nurse or midwife's revalidation application at risk.

Signature:

Date:

# If the nurse/midwife has not met the requirements

You need to question the nurse or midwife where you are not sure if they have met the requirement(s). If you believe they have not met the requirement(s), you need to explain to the nurse or midwife what they have failed to do. The nurse or midwife can then be given the opportunity to fully complete the requirements and come back to you before their revalidation application is due.

We advise that the confirmation discussion takes place well in advance of the nurse or midwife's revalidation application date to allow plenty of time for the nurse or midwife to fully complete all of the requirements.

Requirements	What you will need to see
450 practice hours or 900 hours if revalidating as both nurse and midwife	Written evidence that satisfies you that the nurse or midwife has practised the minimum number of hours required for their registration.
35 hours of Continuing Professional Development	Written evidence that satisfies you that the nurse or midwife has undertaken 35 hours of CPD relevant to their practice as a nurse or midwife.  Evidence that at least 20 of the 35 hours include participatory learning relevant to their practice as a nurse or midwife.  Accurate records of the CPD undertaken.
Five pieces of practice-related feedback	Written or oral evidence that satisfies you that the nurse or midwife has obtained five pieces of practice-related feedback.
Five written reflective accounts	Five written reflective accounts on their CPD and/or practice-related feedback and/or an event or experience in their practice and how this relates to the Code. Each account must be written on the NMC reflective account form.
Reflective discussion	A completed and signed NMC form recording that the nurse or midwife has discussed their reflective accounts with another NMC-registered nurse or midwife (or you are an NMC-registered nurse or midwife who has discussed these with the nurse or midwife yourself, and completed and signed form).